

For Publication

CSC Job Portal

DEPARTMENT OF EDUCATION | Region X

Place of Assignment :	REGIONAL OFFICE NO X
Position Title :	ADMINISTRATIVE OFFICER II (HUMAN RESOURCE MANAGEMENT OFFICER I)
Plantilla Item No. :	OSEC-DECSB-ADOF660015-2019
Salary/Job/Pay Grade :	11
Monthly Salary :	Php 25,439.00
Eligibility :	CAREER SERVICE (PROFESSIONAL) APPROPRIATE FOR SECOND LEVEL POSITION
Education :	BACHELOR'S DEGREE RELEVANT TO THE JOB
Training :	NONE REQUIRED
Work Experience :	NONE REQUIRED
Competency :	N/A

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 20, 2023.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last 3 rating periods (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received, innovation and research
4. Photocopy of Transcript of Records.
5. Service Record (if applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALULANG, CAGAYAN DE ORO CITY
depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Posting Date : December 29, 2022

Closing Date : January 20, 2023