

Place of Assignment :	REGIONAL OFFICE X
Position Title :	ADMINISTRATIVE AIDE VI
Plantilla Item No. :	OSEC-DECSB-ADA6-660023-2004
Salary/Job/Pay Grade :	6
Monthly Salary :	Php 16,200.00
Eligibility :	CAREER SERVICE (SUB-PROFESSIONAL); FIRST LEVEL ELIGIBILITY
Education :	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course
Training :	8 hours of relevant training
Work Experience :	2 years relevant experience
Competency :	NONE

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 19, 2021

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received, innovation and research
4. Photocopy of Transcript of Records and Service records (If applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALULANG, CAGAYAN DE ORO CITY

depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 29, 2021

Closing Date : November 19, 2021

Place of Assignment :	REGIONAL OFFICE X
Position Title :	ADMINISTRATIVE OFFICER II (BUDGET OFFICER I)
Plantilla Item No. :	OSEC-DECSB-ADOF2-660041-2014
Salary/Job/Pay Grade :	11
Monthly Salary :	Php 23,877.00
Eligibility :	CAREER SERVICE (PROFESSIONAL); SECOND LEVEL ELIGIBILITY
Education :	Bachelor's Degree relevant to the job
Training :	none required
Work Experience :	none required
Competency :	NONE

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 19, 2021

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received, innovation and research
4. Photocopy of Transcript of Records and Service records (If applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALUL;ANG, CAGAYAN DE ORO CITY

depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 29, 2021

Closing Date : November 19, 2021

Place of Assignment :	REGIONAL OFFICE NO. X
Position Title :	ADMINISTRATIVE OFFICER IV (HUMAN RESOURCE MANAGEMENT OFFICER II)
Plantilla Item No. :	OSEC-DECSB-ADOF4-660043-2014
Salary/Job/Pay Grade :	15
Monthly Salary :	Php 33,575.00
Eligibility :	CAREER SERVICE PROFESSIONAL, 2ND LEVEL ELIGIBILITY
Education :	BACHELOR'S DEGREE RELEVANT TO THE JOB
Training :	4 HOURS OF RELEVANT TRAINING
Work Experience :	1 YEAR OF RELEVANT EXPERIENCE
Competency :	

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 18, 2021.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALUL;ANG, CAGAYAN DE ORO CITY

depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 22, 2021

Closing Date : November 18, 2021

Place of Assignment :	REGIONAL OFFICE NO. X
Position Title :	COMPUTER MAINTENANCE TECHNOLOGIST 1
Plantilla Item No. :	OSEC-DECSB-CTMT1-660050-2014
Salary/Job/Pay Grade :	11
Monthly Salary :	Php 23,877.00
Eligibility :	CAREER SERVICE PROFESSIONAL, 2ND LEVEL ELIGIBILITY
Education :	BACHELOR'S DEGREE RELEVANT TO THE JOB
Training :	NONE REQUIRED
Work Experience :	NONE REQUIRED
Competency :	

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 18, 2021.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALUL;ANG, CAGAYAN DE ORO CITY
depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 22, 2021

Closing Date : November 18, 2021

Place of Assignment :	REGIONAL OFFICE NO X
Position Title :	LEGAL ASSISTANT II
Plantilla Item No. :	OSEC-DECSB-LEA2-660051-2014
Salary/Job/Pay Grade :	12
Monthly Salary :	Php 26,052.00
Eligibility :	CAREER SERVICE PROFESSIONAL, 2ND LEVEL ELIGIBILITY
Education :	BS LEGAL MANAGEMENT, AB PARALEGAL STUDIES, POLITICAL SCIENCE OR OTHER ALLIED COURSES
Training :	4 HOURS OF TRAINING RELEVANT TO LEGAL WORK, SUCH AS LEGAL ETHICS, LEGAL RESEARCH AND WRITING, OR LEGAL PROCEDURE
Work Experience :	NONE REQUIRED
Competency :	

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 18, 2021.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALUL;ANG, CAGAYAN DE ORO CITY

depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 22, 2021

Closing Date : November 18, 2021

Place of Assignment :	REGIONAL OFFICE X
Position Title :	SENIOR EDUCATION PROGRAM SPECIALIST
Plantilla Item No. :	OSEC-DECSB-SREPS-660001-2020
Salary/Job/Pay Grade :	19
Monthly Salary :	Php 48,313.00
Eligibility :	CAREER SERVICE (PROFESSIONAL) APPROPRIATE ELEGIBILITY FOR SECOND LEVEL POSITION
Education :	Bachelor's Degree relevant to the job
Training :	2 years relevant experience
Work Experience :	8 hours of relevant training
Competency :	NONE

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 19, 2021

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, trainings/seminars attended and awards received, innovation and research
4. Photocopy of Transcript of Records and Service records (If applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ARTURO B. BAYOCOT, CESO III

REGIONAL DIRECTOR

UPPER BALULANG, CAGAYAN DE ORO CITY

depedpersonnel10@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : October 29, 2021

Closing Date : November 19, 2021