



Regional Advisory No. 29, s. 2020

March 26, 2020

This Advisory is issued for the information of DepEd Officials,
personnel/staff, and the concerned public.
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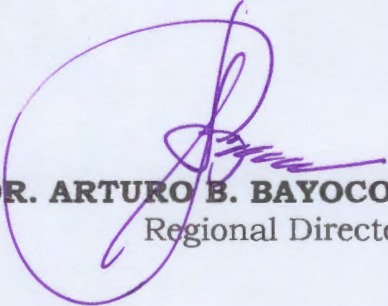
RELEASED

**OFF-SITE REVALIDA GUIDELINES AND PROCEDURES
FOR SEAMEO GURO21 AND eXCELS COURSES**

This refers to Regional Memorandum No. 144, s. 2020, entitled “New Dates for the Revalida of GURO21 Course 1 (Batches 10 and 11), GURO21 Course 2 (Batches 4 and 5), TEACHEXCELS (Batch 10), and SUPEReXCELS (Batch 3).

Due to COVID-19, the Revalida will be done via electronic means.

Attached are the guidelines provided by SEAMEO INNOTECH for the Off-site Revalida for information and guidance.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH: As stated

HRDD/becky





TERMS OF REFERENCE OFF-SITE REVALIDA

RATIONALE

In view of the increasing number of confirmed COVID-19 infected cases in the Philippines, President Rodrigo Duterte raised the Code Alert System for coronavirus disease 2019 (COVID-19) Code Red Sublevel 2 on March 12, 2020 in Metro Manila.

Thereafter effective March 17, 2020, he also directed pertinent government offices to adopt, coordinate, and implement the guidelines on the imposition of an Enhanced Community Quarantine and the Stringent Social Distancing Measures over the entire Luzon, including the National Capital Region (NCR) up to 12 midnight of April 13, 2020.

Among others, the following are also currently being implemented:

1. Continued suspension of classes and all school activities in all levels until 14 April 2020
2. Prohibition for Mass gatherings
3. A strict home quarantine in all households while movement shall be limited to accessing basic necessities
4. With certain exceptions, implementation/arrangements for work from home in the Executive branch and maintenance of skeletal or limited workforce for selected private organizations
5. Continuing adoption of strict social distancing measures
6. Suspension of Mass public transport facilities, and
7. Restricted land, air, and sea travel

In compliance with the President's directive, SEAMEO INNOTECH will proceed with the finalization of the GURO21 and eXCELS courses in selected DepEd Regional Offices by administering the final part of the course termed as Revalida or the Participant Verification Process (PVP) via electronic or means other than Face-to-Face meetings.

The PVP is the term for the final activity that will complete the course. During the verification process, all the Learners' submitted course requirements will be validated in order to find out if

they personally compose and prepare them. It will also be an opportunity to determine or validate their course learnings before the issuance of the Certificates of Competence (COC).

OBJECTIVES

- a. To complete the implementation of GURO21 and eXCELS flexible learning course via electronic or means other than face-to-face;
- b. To ensure adherence to SEAMEO INNOTECH's ISO quality and Privacy policies in the administration of the PVP; and
- c. To support the strict social distancing measures of the Philippine government.

QUALIFICATIONS

In order to be included in the Revalida or PVP, the learners are required to have:

- a. completed all the written course requirements and uploaded the same to the appropriate buttons in the iFLEX;
- b. attended 3 out of the 4 chat sessions for the duration of the course;
- c. uploaded his/her profile picture in his/her iFLEX account;
- d. provided his/her mobile/landline or FB messenger or Skype address to the SEAMEO INNOTECH-assigned Technical Support staff; and
- e. paid the balance of his/her course fee

PROCEDURES

1. SEAMEO INNOTECH will forward the list of learners who are qualified to join the Revalida to the concerned DepED Focal Person for the appropriate issuance of the Regional Memorandum;
2. SEAMEO INNOTECH-assigned Technical Support staff will ask the FLT on his/her schedule preferences (AM or PM or lunch time) and forward the following to the FLT:
 - a. official class list with the Learner's contact details (i.e. FB Messenger or Skype address or mobile or landline) and
 - b. PVP Form (Appendix A) with the Learners' grades (for his/her accomplishment and signature)
3. The concerned FLT will then be responsible for the administration of the electronic revalida/PVP. The FLT will then be expected to submit the accomplished PVP Form to his/her Technical Support within two (2) days after the end of his/her administered revalida/PVP.

4. The Revalida/PVP can be administered in the following options:

Options	Devices to be used	Software to be used	Use of Internet Connection
Videoconference	Mobile Phone, Laptop, Desktop, Tablet	Facebook Messenger, Skype, Zoom, etc.	Yes
Chat	Preferably Laptop or Desktop	iFlex chat platform	Yes
Phone Call	Mobile Phone	None. Just a stable telecom network connection is needed.	No

5. The Course Manager will then consolidate the accomplished PVP Forms and will forward the official list of qualified Learners to the concerned FLSU staff for the issuance of the Certificate of Competence (COC), Certificate of Grades (COG) and Alumni ID
6. The COCs, COG, and Alumni ID will be arranged on a per Division basis and will then be sent to the concerned DepED Regional Coordinator for distribution

For Concerns, Suggestions or Feedback, please contact the Course Manager

Email : coursemanager@seameo-innotech.org