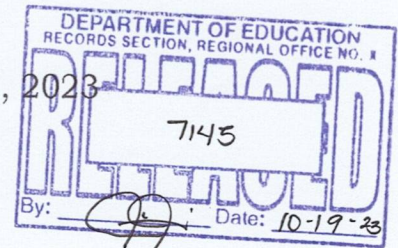


October 17, 2023



**REGIONAL MEMORANDUM**

No. 0629, s. 2023

**REGIONAL PLANNING CONFERENCE FOR THE DIVISION GIRL  
SCOUTS COORDINATORS FOR THE TRIENNIUM 2021-2024**

To: **Assistant Regional Director**  
**Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
**Functional Division Chiefs**  
**Education Program Supervisors**  
**Division Girls Scouts Coordinators**  
*This Region*

1. This Office, will conduct the Regional Planning Conference For the Division Girl Scouts Coordinators for the Triennium 2021-2024 at the Audio Visual Center, Deped Regional Office, Cagayan de Oro City on November 10, 2023.
2. This Conference aimed at the following:
  - a. Plan for the Program and activities for the triennium 2021-2024.
  - b. Track and assess the on time, and proper program implementation of the activities.
  - c. Ensure that all the participants will be properly accommodated and properly ushers during the said activity.
  - d. To ensure that the host will be able to address the gaps during the conduct of the activity.
3. Participants are all the Division Girl Scouts Coordinators of each division.
4. Travel expenses, board and lodging and other incidental expenses are chargeable against local funds, subject to the usual accounting and auditing policies, rules, and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

Lol/qad/23

