



Office of the Regional Director

November 23, 2020

REGIONAL MEMORANDUM  
No. 147, s. 2020

**SITE INSPECTION AND GEOTAGGING OF BEFF PROJECTS CY 2019-2020**

To: Schools Division Superintendents  
Division Engineers  
This Region

1. As required by the National Economic Development Authority (NEDA) to all DepEd-initiated programs, projects, and activities and in an effort to streamline the work process and improve the delivery and efficiency of our outputs and information to NEDA, the field is hereby informed on the site inspection and monitoring activities.
2. All Schools Division Offices in this region with BEFF projects for CY 2019-2020 will be subjected to the activities on the following schedule:

DIVISION	SCHEDULE
DIVISION OF GINGOOG CITY	NOVEMBER 25-27, 2020
DIVISION OF BUKIDNON, MALAYBALAY AND VALENCIA CITY	DECEMBER 1-4, 2020
DIVISION OF MISAMIS ORIENTAL	DECEMBER 7-11, 2020
DIVISION OF EL SALVADOR CITY	DECEMBER 17-18, 2020

3. Further, all Division Engineers must prepare the pertinent documents as follows:
  - a. Approved Program of Works (POW)/as-plan
  - b. PERT/CPM with S-Curve and Cash flow for 2020 Projects
  - c. Variation/Change order and time extension if any
  - d. As-built for completed projects
  - e. Construction Logbook for completed projects



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Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO

4. For queries, please contact Ms. Paula S. Lacsama, ESSD-STA I and or Annalyn A. Salcedo, QAD-EPS in their respective number, 09567586791 & 09150538247.
5. For immediate dissemination and compliance.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
*Regional Director*



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