



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO

DE: DO-47822  
Cagayan de Oro  
RELEASED  
VJS/A

Office of the Regional Director

October 16, 2020

REGIONAL MEMORANDUM  
No. 392, s. 2020

**PARTICIPATION IN THE DIGITAL TEACHERS TRAINING  
OF TRAINERS FOR BASIC EDUCATION TEACHERS**

To: Schools Division Superintendents  
Chiefs of Regional Office Functional Divisions  
All Others Concerned

1. The Department of Information and Communications Technology (DICT) will conduct an online training-seminar titled **Digital Teachers Training of Trainers**.
2. The Digital Teachers Training Program of the ICT Literacy and Competency Development Bureau (ILCDB) is aimed at building and transforming the digital competencies of Filipino teachers through Information and Communication Technologies. Responding to the call for a Better Normal in education, DICT is pleased to invite teachers in the divisions to attend the two batches of Training of Trainers for Digital Basic Education Teachers on the following schedules through Google Meet.
3. The participants are requested to register at <https://forms.gle/1yH3MwT8tZKMbQm2A>.
4. Attached are the list of participants and training matrix of the activity
5. For information, please contact Elson C. Jamero, Information Technology Officer I, DepEd Region X, at [elson.jamero@deped.gov.ph](mailto:elson.jamero@deped.gov.ph).
6. For immediate action.

  
**Dr. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ICTU/ralph



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## Batch 1: Oct 12-16, 2020

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## Batch 2: Oct 19-23, 2020

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October 5, 2020

**DR. ARTURO B. BAYOCOT, CESO V**

Regional Director

Department of Education – Region 10

Dear **Dir. Bayocot**,

Greetings!

The **ICT Literacy and Competency Development Bureau (ILCDB)** of the Department of Information and Communications Technology (DICT) through its Digital Education Program which aims to build and transform the digital competencies of Filipino teachers through ICT is pleased to invite **forty (40) teachers** in your region to attend the **Digital Teachers Training of Trainers**.

The free online training will provide an overview of the teaching and learning landscape amid COVID-19 and suggest ways to move forward with the employment of knowledge and skills in open distance learning. It hopes to create a pool of teacher-trainers who will promote the advancement of digital education in the Philippine.

Part of DICT's role in this new normal is to capacitate teachers under its Digital Teachers Training Program and in response towards the call for a Better Normal in education, we will be conducting (2) two batches of Training of Trainers (TOT) for Digital Basic Education Teachers on the following schedules below through **Google Meet**.

- **October 12-16, 2020 (8:30AM to 12:00PM) - Batch 1 (20pax)**
- **October 19-23, 2020 (8:30AM to 12:00PM) - Batch 2 (20pax)**

We are requesting confirmation from your teachers. To do so, have them access this link <https://forms.gle/1yH3MwT8tZKmbQm2A> **no later than October 9, 2020**.

For further details and inquiries on this matter, please contact Ms. Rhea Cabanlit via email [rhea.cabanlit@dict.gov.ph](mailto:rhea.cabanlit@dict.gov.ph) or 0915-617-3315.

Attached is the course information for your reference.

Again, thank you for your support and more power!

Very truly yours,

**EVAMAY C. DELA ROSA, MSIT, ITIL**

OIC-Regional Director



**ICT LITERACY AND COMPETENCY DEVELOPMENT BUREAU**

**COURSE INFORMATION**

**DIGITAL TEACHERS TRAINING OF TRAINERS**

**Description**

This training of trainers will provide an overview of the changing education landscape amid COVID-19. It will cover strategies, education technologies, and best practices, employed in open distance learning to overcome this challenge. Equipped with the appropriate knowledge, skills, and behavior, this course hopes to create a pool of teacher-trainers dedicated to promoting the advancement of digital education in the Philippines.

**Objectives**

At the end of the seminar, the participants should be able to:

- Understand the changing landscape of education amid COVID-19, and identify ways to move forward by employing newly acquired knowledge and skills in open distance learning;
- Use various educational technologies that can be maximized to enhance the practice of open distance learning and create engaging and dynamic student-centered learning environments; and
- Demonstrate mastery of content and instructional skills as Master Trainers, on the use open distance learning and other educational technologies for modular and project-based learning in the New Normal.

**Content**

Training of trainers is composed of the following modules:

- |           |   |
|-----------|---|
| Module 1: | The New Normal: Roles and Challenges of Teachers, Parents, and Students |
| Module 2: | Revisiting Learning Theories relevant to Open Distance Learning         |
| Module 3: | Policies and Practices on Cybersafe Online Teaching and Learning        |
| Module 4: | Education Technologies for Instruction and Assessment                   |
| Module 5: | Training Management Guidelines  |



### **Duration**

<b>Session</b>	<b>No. of Days</b>	<b>No. of hours/session (day)</b>
Online Lecture (Modules 1-5)	4	4 hours
Online Assessment	1	5 hours

### **Methodology**

The training of trainers is a combination of lecture, interactive discussion, and presentation / demonstration assessed through reflections and online assessment test using online teleconferencing and remote learning tools.

### **Target Participants**

Teaching professionals in the basic and higher education levels with minimum of five (5) years teaching experience and proficiency in online and/or blended learning.

### **Completion Requirements**

A Certificate of Attendance will be issued to participants with a final score below 80% provided that they have attended at least 80% of the course duration.